

Cullen College of Engineering

Procedure for Readmission from University Academic Suspension

READMISSION FROM SUSPENSION IS NOT AUTOMATIC

DEADLINE: Readmission Request for:

Fall Semesters	June 1st
Spring Semesters	November 1 st

CHECK LIST: Forms for Readmission. All forms must be turned in for a decision to be made.

Must complete:

- Apply (Complete application with UH, Office of Admissions)
- General Petition (meet with your intended academic advisor)
- Statement of Readiness (meet with your intended academic advisor)

A. Apply

Students reapplying from academic suspension, must apply through the Former Student Admissions website at <http://www.uh.edu/admissions/apply/re-apply-former-student/>. Read the website completely and carefully. If there are questions about the UH application, contact the University of Houston, Office of Admissions at 713/743-1010.

B. General Petition

A General Petition may be printed from the web at <http://www.uh.edu/enroll/rar/forms.html#other> OR picked up in the Engineering Undergraduate Programs' Suite. When completing the General Petition be sure to include your UH email address and to check item #1 indicating your request to change your admission status from suspension to probation. The General Petition should be signed by the academic advisor of your intended major.

C. Statement of Readiness

You must write a statement explaining why you should be readmitted to the Cullen College of Engineering. This statement must be clear and well written. The statement must explain what went wrong, which caused the academic suspension. The statement must explain what will be changed to make sure that academic success will occur in the future, and how you know that those changes will solve the problems. All related issues, with appropriate levels of detail and information, must be addressed in this statement. The statement must be clear and convincing, or else you will not be readmitted.

Submit completed General Petition and Statement of Readiness to the Engineering Undergraduate Programs' Suite (E316 D3) by the above stated deadline.

NOTE: A decision on your readmission will not be made, without COMPLETION of ALL necessary DOCUMENTS and STEPS by the above stated deadline. Incomplete requests will not be reviewed.

Approved for Readmission:

Upon approval for readmission you will be notified by email.

Disapproved for Readmission:

If your readmission request is disapproved a copy of the disapproved petition will be emailed to you. Please note the reasons for disapproval and if you do not understand them you may contact the Engineering Undergraduate Programs' Suite (713/743-4200) for walk-in appointment times to discuss the decision that was reached.