

# JULY 2009

## Dept. of Electrical & Computer Engineering Graduate Students Calendar 2009-2010

### IMPORTANT NOTES:

- Academic advising is required . All enrollment must be approved by advisors.
- Thesis/dissertation announcement must be on file at least one week prior to actual defense date.
- Thesis/dissertation Proposal and official defense must be in a separate semester.
- All students who receive employment on campus must submit a Job Verification Form to the dept. in order to determine eligibility. Failure to do so may result in the loss of job.
- All supported students must correctly enrolled according to your graduate job title. Check the both Dept. and College web site for further information.
- MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Last day of classes for Summer I. Spring official admission on line application process <b>begins</b> for new prospective students.	2 <b>Summer I final exam period, 7.2-3.</b>	3 Summer I official closing. Campus is <u>closed</u> in observance of July 4th.	4 <b>Independence Day.</b>
5 <b>Final summer deadline for thesis/dissertation to be reviewed by the dept. is <u>July 17</u>. Plan your defense accordingly to allow time for corrections. Thesis/dissertation can be reviewed simultaneously by both the Dept. and Dean's Office.</b>	6 Summer IV first day of classes.	7	8	9 Summer IV 4th day of classes. Last day to drop a course or withdraw without receiving a grade.	10	11
12	13	14 Last day of classes for Summer II. Summer III last day to drop a course or withdraw with a "W".	15 <b>Summer II final exam period, 7.15-16.</b>	16 Summer II official closing.	17 Summer 2009 <b>deadline</b> for dept. to review thesis/dissertation.	18
19	20	21	22	23	24 Summer 2009 thesis/dissertation committee formation requests <b>end</b> .	25
26	27 Summer IV last day to drop a class or withdraw with a "W".	28	29	30	31	

**Deadlines are strictly enforced. Any changes will be sent via email. Students must use UH email address assigned.**  
**College web site: <http://www.egr.uh.edu/academics/?e=grad>. Dept. web site: <http://www.egr.uh.edu/ece/NEWGRAD/>**

# AUGUST 2009

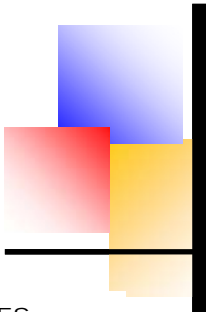
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### IMPORTANT NOTES:

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  - Thesis/dissertation announcement must be on file at least one week prior to actual defense date.
  - Thesis/dissertation Proposal and official defense must be in a separate semester.
  - All students who receive employment on campus must submit a Job Verification Form to the dept. in order to determine eligibility. Failure to do so may result in the loss of job.
  - All supported students must correctly enrolled according to your graduate job title. Check the both Dept. and College web site for further information.
  - MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
  - Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.
- NOTES:**
- Orientation is for new and current students who have missed it when received acceptance to the dept. graduate program.
  - RA/TA meeting is mandatory for new supported and scholarship students.
  - Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!
  - OPT forms are due at the same time as the graduation application.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Dept. final deadline for Employment verification must be received prior to <u>August 28</u> in order to determine for GATF eligibility and prior to <u>September 2</u> for Non-resident waiver.</b>						
2	3	4	5 Sum. III & IV last day of class.	6	7	8 Spring 2010 official on line application process ends.
<b>Summer III Final exam period, 8.6-8. Summer IV final exam period, 8.6-7.</b>						
9	10 Last Day to submit summer thesis/dissertation to the Graduate Dean's office for reading and signature by 5 pm.	11	12	13 Official sum. III & IV closing. New fall 2009 students check in begins.	14 Current Fall 2009 GATF forms <b>return</b> . Summer thesis/dissertation Proposal requests <b>ends</b> .	15
16	17 Last Day to submit summer thesis/dissertation to the Dean's office for binding by 5 pm.	18 Fall 2009 new graduate orientation students 12:30 pm (L2-d2).	19 RA/TAs meeting in room L2-D2 @ 1pm. New job verification begins. New students check in ends.	20	21	22
23	24 First day of Fall 2009 classes. Fall 2009 graduation application submission begins.	25 Fall 09 thesis/dissertation committee formation and proposal requests <b>begin</b> . Fall 09 thesis/dissertation <b>ORAL DEFENSE</b> begin.	26	27	28	29
<b>Final adjustment on add/drop courses must be done from 24-28.</b>						
30	31					

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# SEPTEMBER 2009

## *Dept. of Electrical & Computer Engineering Graduate Students Calendar 2009-2010*

### IMPORTANT NOTES:

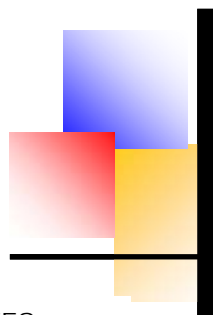
- Academic advising is required . All enrollment must be approved by advisors.
- Thesis/dissertation announcement must be on file at least one week prior to actual defense date.
- Thesis/dissertation Proposal and official defense must be in a separate semester.
- All students who receive employment on campus must submit a Job Verification Form to the dept. in order to determine eligibility. Failure to do so may result in the loss of job.
- All supported students must correctly enroll according to your graduate job title. Check the both Dept. and College web site for further information.
- MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- All students must attend at least one academic honesty/ethic awareness meeting for the duration of the graduate program.
- All new MS/PHD degree objective students must attend the notebook meeting. MEE and MSCSE are invited but not required.
- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Graduation application documents submission ends.	2 All <b>updated</b> advising forms due by <b>Noon</b> .	3 Dept. enrollment audit begins.	4 Dept. enrollment audit ends.	5
<b>Final deadline for Fall thesis/dissertation to be reviewed by the dept. is <u>December 1</u>. Plan your defense accordingly to allow time for corrections. Thesis/dissertation can be reviewed simultaneously by both the Dept. and Dean's Office.</b>						
6	7 <b>Labor Day holiday</b>	8 Last day to drop or withdraw without receiving a grade. (12th class day) ends. New students GATF waiver <b>pickup</b> .	9	10	11 Tentative Academic honesty/Ethics awareness meeting. Tentative notebook meeting for research oriented students.	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
<b>New admitted students who have not submitted an official last semester mark sheets, transcripts, and degree certificates during orientation must do so this week or contact the dept. graduate office for further information. You will not be allowed future enrollment until this process has been completed.</b>						
27	28	29	30			

**Deadlines are strictly enforced. Any changes will be sent via email. Students must use UH email address assigned.**  
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# OCTOBER 2009

## *Dept. of Electrical & Computer Engineering Graduate Students Calendar 2009-2010*

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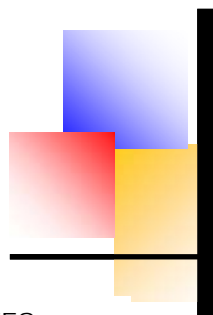
- Academic advising is required . All enrollment must be approved by advisors.
- Thesis/dissertation announcement must be on file at least one week prior to actual defense date.
- Thesis/dissertation Proposal and official defense must be in a separate semester.
- All students who receive employment on campus must submit a Job Verification Form to the dept. in order to determine eligibility. Failure to do so may result in the loss of job.
- All supported students must correctly enrolled according to your graduate job title. Check the both Dept. and College web site for further information.
- MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!
- Prepare for priority advising and enrollment. Contact your advisor early to avoid delays.
- General MEE and leveling requirements students may fax or scan advising form for Dr. Jansen to review. NO NEED for an appt. unless otherwise requested.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
<b>Final deadline for Fall thesis/dissertation to be reviewed by the dept. is <u>December 1</u>. Plan your defense accordingly to allow time for corrections. Thesis/dissertation can be reviewed simultaneously by both the Dept. and Dean's Office.</b>						
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
	. Spring 2010 Advising session begins. Students will need to carry a copy of all completed course work, a degree plan, a curriculum guidelines, and an advising form.	. Spring 2010 general petition requests for reduced course load begin.				
25	26	27	28	29	30	31

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# NOVEMBER 2009

## Dept. of Electrical & Computer Engineering Graduate Students Calendar 2009-2010

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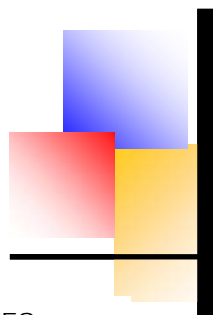
- Academic advising is required . All enrollment must be approved by advisors.
- Thesis/dissertation announcement must be on file at least one week prior to actual defense date.
- Thesis/dissertation Proposal and official defense must be in a separate semester.
- All students who receive employment on campus must submit a Job Verification Form to the dept. in order to determine eligibility. Failure to do so may result in the loss of job.
- All supported students must correctly enrolled according to your graduate job title. Check the both Dept. and College web site for further information.
- MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- All students must participate in priority enrollment.
- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
<b>Final deadline for Fall thesis/dissertation to be reviewed by the dept. is <u>December 1</u>. Plan your defense accordingly to allow time for corrections. Thesis/dissertation can be reviewed simultaneously by both the Dept. and Dean's Office.</b>			. Fall 09 last day to drop a course or withdraw with a "W".		. Spring 2010 <b>ALL</b> cases of general petitions <b>begin</b> . (special projects, internship, reinstatement....)	
8	9	10	11	12	13	14
	. Spring 2010 job verification forms submission <b>begins</b> . . All assistantship verification forms for travelling requests <b>begin</b> .					
15	16	17	18	19	20	21
	. Fall 09 thesis/dissertation <b>ORAL DEFENSE ENDS</b> .					
22	23	24	25	26	27	28
			<i>Thanksgiving holiday (25-28)</i>			
29	30					

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# DECEMBER 2009

## Dept. of Electrical & Computer Engineering Graduate Students Calendar 2009-2010

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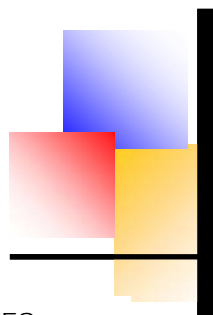
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- Thesis/dissertation Proposal and official defense must be in a separate semester.
- All students who receive employment on campus must submit a Job Verification Form to the dept. in order to determine eligibility. Failure to do so may result in the loss of job.
- All supported students must correctly enroll according to your graduate job title. Check the both Dept. and College web site for further information.
- MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- Official graduating ECE supported students need to complete a University clearance form and submitted to the dept. business unit.. Clean out your mailbox.
- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!
- Check and verify correct enrollment hours and pay tuition and fees prior to traveling for the break.
- MS and PHD officially graduating students to remind advisor to award your thesis/

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1. College & Dept. <b>final deadline</b> for Fall 2009 thesis/ dissertation to be reviewed for graduation. . Spring 2010 <b>ALL</b> cases of general petitions including reduced course load requests <b>end.</b> (special projects, internship, reinstatement....)	2	3	4	5
6	7	8	9 . Spring 2010 job verification forms submissions <b>end.</b>	10 . Spring 2010 assistantship verification forms for traveling requests <b>end.</b>	11 . Fall 2009 thesis/ dissertation <u>committee</u> information requests <b>end.</b>	12
<b>Final exam period, 12.9-17.</b>						
13	14 . Spring 2010 current students <b>GATF</b> waivers pick up.	15 . Last Day to submit Fall 2009 thesis/ dissertation to the Dean's office for <b>binding</b> by 5 pm.	16	17	18 <b>Official closing of Fall 2009 semester.</b>	19
20	21 . Spring 2010 current students <b>GATF</b> waivers return.	22	23	24	25	26
<b>Christmas, 12/24- 1/2</b>						
27	28	29	30	31		

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# JANUARY 2010

Welcome to Spring 2009!!

## Dept. of Electrical & Computer Engineering Graduate Students Calendar 2009-2010

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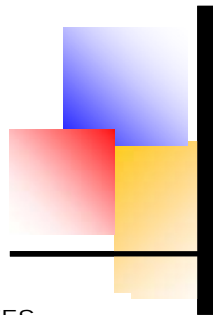
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- MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- RA/TA meeting is mandatory for new students. Correct numbers of enrollment scheduled hours are required in order to determine waiver eligibilities.
- OPT forms are due with the graduation application.
- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!
- All students who receive support on campus must file a job verification form with the dept.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Final deadline for thesis/dissertation to be reviewed by the dept. is <u>APRIL 27</u>. Plan your defense accordingly to allow time for corrections. Thesis/dissertation can be reviewed simultaneously by both the Dept. and Dean's Office.</b>					1	2
					Dept. final deadline for Employment verification must be received prior to <u>January 23</u> in order to determine for GATF eligibility and prior to <u>January 27</u> for Non-resident waiver.	
3	4	5	6	7	8	9
			<b>Students must be actively enrolled for the current semester at UH in order to file for graduation.</b>		Fall 2009 thesis/dissertation <u>proposal</u> requests end. New spring 2010 students check in begins.	
10	11	12	13	14	15	16
		New students orientation 10 am in w102-d. New spring 2010 job verification <b>begins</b> .	New RA/TAs meeting for spring 2010.			
17	18	19	20	21	22	23
		<b>Martin Luther King holiday.</b>	1st day of spring 2010 classes. Graduation application submission <b>begins</b> . Spring 2010 thesis/Dissertation <u>ORAL DEFENSE BEGINS</u> .	Spring 2010 thesis/dissertation committee formation and proposal requests <b>begin</b> .	<b>Final adjustment on add/drop courses must be</b>	
24	25	26	27	28	29	30
		All Spring 2010 final advising forms due.	Spring 2010 dept. enrollment audit <b>begins</b> . Graduation application submission <b>ends</b> .	New spring 2010 job verification <b>ends</b> .		
31						

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# FEBRUARY 2010

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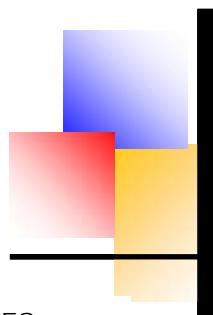
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- All supported students must correctly enrolled according to your graduate job title. Check the both Dept. and College web site for further information.
- MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!
- Spring admitted students must attend academic honesty/ethic seminar in the fall semester.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Fall 2010 admission applications deadline for prospective students. 12th class day of spring 2010 semester. Last day to drop a course or withdraw without receiving a grade.	2 New students GATF waiver pickup.	3	4	5	6
	<b>Final deadline for Spring thesis/dissertation to be reviewed by the dept. is <u>APRIL 27</u>. Plan your defense accordingly to allow time for corrections. Thesis/dissertation can be reviewed simultaneously by both the Dept. and Dean's</b>					
7	8	9	10 New students GATF waiver returns.	11	12	13
14	15	16	17	18	19	20
	Finalize details for the ECE research conference.					
21	22	23	24	25	26	27
	<b>New admitted students who have not submitted an official last semester mark sheets, transcripts, and degree certificates during orientation must do so this week or contact the dept. graduate office for further information. You will not be allowed future enrollment until this process has been completed.</b>					
28						

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# MARCH 2010

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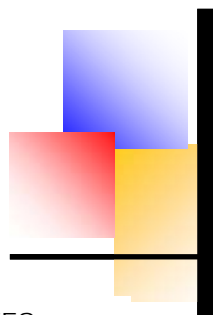
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- All supported students must correctly enroll according to your graduate job title. Check the both Dept. and College web site for further information.
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- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- Prepare for summer and Fall priority enrollment. Contact your advisor for advising early.
- General MEE and leveling requirements students may fax or scan advising form for Dr. Jansen to review. **NO NEED** for an appt. unless otherwise requested.
- Spring admitted students must attend academic honesty/ethic seminar in the fall semester.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
<b>Final deadline for thesis/dissertation to be reviewed by the dept. is <u>APRIL 27</u>. Plan your defense accordingly to allow time for corrections. Thesis/dissertation can be reviewed simultaneously by both the Dept. and Dean's Office.</b>						
7	8	9	10	11	12	13
<i>Preparation for the GRC on April 30.</i>						
14	15	16	17	18	19	20
<b>Spring break, 3.15-20.</b>						
21	22	23	24	25	26	27
	. Summer and Fall 2010 advising sessions <b>begin</b> . Students will need to carry a copy of all completed course work, a degree plan, a curriculum guidelines, and an advising form.	. Summer and Fall 2010 general petition requests for reduced course load <b>begin</b> .				
28	29	30	31			

**Deadlines are strictly enforced. Any changes will be sent via email. Students must use UH email address assigned.**  
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# APRIL 2010

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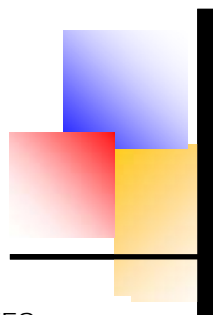
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- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!
- Supported students must enroll in priority registration.
- Spring admitted students must attend academic honesty/ethic seminar in the fall semester.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Summer and Fall 2010 ALL cases of general petitions <b>begin</b> . (special projects, internship, reinstatement....)	2 Summer and Fall 2010 current students <b>Job verification forms submission begins</b> .	3
<b>Final deadline for thesis/dissertation to be reviewed by the dept. is <u>APRIL 27</u>. Plan your defense accordingly to allow time for corrections. Thesis/dissertation can be reviewed simultaneously by both the Dept. and Dean's Office.</b>						
4	5	6 Spring 2010 last day to drop a course or withdraw with a "w"	7	8	9 Spring 2010 Final Thesis/Dissertation <b>ORAL DEFENSE ENDS</b> .	10
11	12 All assistantship verification forms for updating i20 cases for traveling begin.	13 Summer and fall 2010 advising session <b>ends</b> .	14	15	16	17
18	19	20	21	22	23 Summer and fall 2010 job verification <b>ends</b> .	24
25	26	27 Final Deadline for Dept. and College for thesis/dissertation to be submitted to be reviewed.	28	29	30 <b>ECE Dept. Conference</b>	

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# MAY 2010

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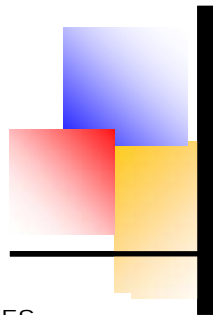
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- MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- Congratulation graduates!!!
- ECE supported students must complete and submit a university clearance form to the business unit and clean out mailboxes prior to leaving.
- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!
- Spring admitted students must attend academic honesty/ethic seminar in the fall semester.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 . Last day of Spring 2010 classes.	4 <b>Reading period</b>	5	6	7 . Spring 2010 thesis/dissertation <u>committee</u> formation requests <b>end.</b>	8
			<b>Final Exam period, 5.5-13.</b>			
9	10 . Current students summer GATF waivers <b>pickup.</b>	11 . Deadline for thesis/dissertation to be submitted to the Dean's Office for <b>BINDING.</b>	12	13	14 Official closing of spring 2009 semester. <b>Commencement</b>	15
16	17 . Current students summer GATF waivers <b>return.</b>	18	19	20	21 . Summer and Fall 2010 <b>ALL</b> cases of general petitions including reduced course load requests <b>end.</b> (special projects, internship, reinstatement....)	22
23	24 . New students job verification form Submissions . Spring 2010 thesis/dissertation <u>proposal</u> requests <b>end.</b>	25	26	27	28	29
30	31					

**Deadlines are strictly enforced. Any changes will be sent via email. Students must use UH email address assigned.**  
**College web site: <http://www.egr.uh.edu/academics/?e=grad>. Dept. web site: <http://www.egr.uh.edu/ece/NEWGRAD/>**



# JUNE 2010

## Dept. of Electrical & Computer Engineering Graduate Students Calendar 2009-2010

### IMPORTANT NOTES:

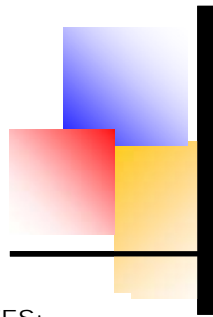
- Academic advising is required . All enrollment must be approved by advisors.
- Thesis/dissertation announcement must be on file at least one week prior to actual defense date.
- Thesis/dissertation Proposal and official defense must be in a separate semester.
- All students who receive employment on campus must submit a Job Verification Form to the dept. in order to determine eligibility. Failure to do so may result in the loss of job.
- All supported students must correctly enrolled according to your graduate job title. Check the both Dept. and College web site for further information.
- MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!
- Spring admitted students must attend academic honesty/ethic seminar in the fall semester.

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
<p>Students must be actively enrolled for the current semester at UH in order to file for graduation.</p> <p>Add/drop for summer I, II, &amp; III must be done on <u>June 1-2.</u></p>		<p>1</p> <p>. Summer I, II, III first day of classes. Summer advising forms due.</p> <p>. Summer 2010 Graduation application submission begins.</p>	<p>2</p> <p>. Summer 2010 new students job verification submission ends.</p> <p>. Summer 2010 Thesis/dissertation <u>ORAL DEFENSE BEGINS.</u></p>	<p>3</p> <p>. Summer 2010 thesis/dissertation committee formation and proposal requests begin.</p> <p>. Summer enrollment audit begins.</p>	<p>4</p> <p>. Official 4th day of Summer I, II, III. Last day to drop or withdraw a course without receiving a grade.</p> <p>. Summer enrollment audit ends.</p>	<p>5</p>	
6	<p>7</p> <p>. Summer 2010 Graduation application submission ends.</p> <p>. New students summer GATF waiver pick up.</p>	8	<p><b>Final summer deadline for thesis/dissertation to be reviewed by the dept. is <u>AUGUST 2.</u> Plan your defense accordingly to allow time for corrections. Thesis/dissertation can be reviewed simultaneously by both the Dept. and Dean's Office.</b></p>				12
13	<p>14</p> <p>. New students summer GATF waiver return</p>	15	16	17	18	19	
20	21	<p>22</p> <p>. Summer I last day to drop or withdraw a course with a "W".</p>	23	<p>24</p> <p>. Summer II last day to drop or withdraw a course with a "W".</p>	25	26	
27	28	29	30				

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# JULY 2010

## Dept. of Electrical & Computer Engineering Graduate Students Calendar 2009-2010

### IMPORTANT NOTES:

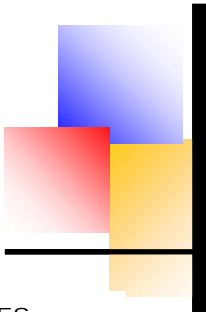
- Academic advising is required . All enrollment must be approved by advisors.
- Thesis/dissertation announcement must be on file at least one week prior to actual defense date.
- Thesis/dissertation Proposal and official defense must be in a separate semester.
- All students who receive employment on campus must submit a Job Verification Form to the dept. in order to determine eligibility. Failure to do so may result in the loss of job.
- All supported students must correctly enrolled according to your graduate job title. Check the both Dept. and College web site for further information.
- MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

### NOTES:

- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!
- Spring admitted students must attend academic honesty/ethic seminar in the fall semester.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>Final summer deadline for thesis/dissertation to be reviewed by the dept. is <u>AUGUST 2</u>. Plan your defense accordingly to allow time for corrections. Thesis/dissertation can be reviewed simultaneously by both the Dept. and Dean's Office.</b>				1	2	3
				<b>Summer I final exam period, 7.2-3.</b>		
4	5	6 Summer IV first day of classes.	7	8	9 Summer IV 4th day of classes. Last day to drop a course or withdraw without receiving a grade.	10
				<b>Summer II final exam period, 7.9-10.</b>		
11	12 Summer 2010 final Thesis/dissertation <u>ORAL DEFENSE ENDS.</u>	13	14	15 Summer III last day to drop a course or withdraw with a "W".	16	17
8	19	20	21	22	23	24
25	26	27	28	29	30 Summer 2010 thesis/dissertation <u>committee</u> information requests <u>end.</u>	31

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# AUGUST 2010

## *Dept. of Electrical & Computer Engineering Graduate Students Calendar 2009-2010*

**IMPORTANT NOTES:**

- Academic advising is required . All enrollment must be approved by advisors.
- Thesis/dissertation announcement must be on file at least one week prior to actual defense date.
- Thesis/dissertation Proposal and official defense must be in a separate semester.
- All students who receive employment on campus must submit a Job Verification Form to the dept. in order to determine eligibility. Failure to do so may result in the loss of job.
- All supported students must correctly enrolled according to your graduate job title. Check the both Dept. and College web site for further information.
- MS and PhD supported students must include ECE 6111 (graduate seminar) as part of your enrollment hours for the fall and spring semesters.
- Scholarship recipients and supported students must maintain a cumulative GPA =3.0 or higher at all times.

**NOTES:**

- Time sheets are due by the 7th of every month. Pick up your paycheck on the 1st. Dept of ECE supported only!!
- Spring admitted students must attend academic honesty/ethic seminar in the fall semester.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Spring admission application deadline	2 Summer 2010 Deadline for thesis/dissertation to be submitted to <b>BE REVIEWED</b> by the Dept. and College.	3	4	5	6	7
8	9 Summer III & IV last day of classes.	10 Deadline for thesis/dissertation to be submitted to the dean's office for <b>binding</b> .	11	12 Summer III & IV <b>official closing</b> date.	13 Summer 2010 thesis/dissertation proposal requests <b>end</b> .	14
<b>Summer III Final exam period, 8.10-12.</b> <b>Summer IV final exam period, 8.10-11.</b>						
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**Deadlines are strictly enforced. Any changes will be sent via email. Students must use UH email address assigned.**  
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